Discount Adult tickets for use any day between September 18 through October 4 are on sale NOW!!  **Tickets are $12 each.**

First preference will go to students. Stop by the Student Activities office in GW 110 between 9:00am—4:30pm for tickets or to pick up a brochure!

- Make checks payable to NCCC Student Activities.
- Exact cash is helpful.
- **No Credit Cards Accepted.**
- Sales are first come, first serve.  **Limit 4 tickets per purchase.**
Attention NEW Students!!
If you are a NEW student and missed the New Student Orientation, please stop by the Information Center in Founders Hall or the Registrar’s Office in Green Woods Hall to pick up your Student Planner. This planner contains important information concerning financial aid, student clubs and organizations, college department contact information, the student guide to online services and other information as well as calendars to plan your semester activities. Pick up your planner today!

Lost and Found services are maintained in the Information Center (FH 104) and the Student Activities Office (GW 110). If you have lost an item while on campus, please check with Darlene at the Information Center (FH 104) or by phone at 860-738-6300 or the Office of Student Activities at 860-738-6343 (Susan) or 860-738-6344 (Kathy) as soon as possible. **Positive ID is required when collecting your lost item. Any items not claimed soon will be donated to Goodwill.**

Student Photo ID’s are available at the Library ~ Your photo ID provides access to services on campus. Your ID number is required to register for classes. You must present your NCCC photo ID to the Library to receive Library privileges. A bar code will be affixed on the back of your ID at the Library. Your NCCC photo student ID is valid for two years at which time if you are still a student with us, you may request a new one. For more information or to obtain your NCCC photo ID, contact the Library in the Learning Resource Center. A copy of your current registration form and a valid photo identification are required. IDs may be obtained during regular Library hours. If you have any questions, please call the Library at 860-738-6480.

**myCommNet Emergency Alert**
Text messages will be sent in the event of an emergency which may include campus-related health or safety situations and weather-related class cancellations. Enrollment in the myCommNet Alert is free, voluntary, and easy to do.

**How to Register for myCommNet Alert**: It will be helpful to have your e-mail account open at the same time you register. Log in to the myCommNet portal at [http://my.commnet.edu](http://my.commnet.edu), click on the Alert button and follow the prompts. If you need assistance or have any questions, contact Laurie Jassen in the Computer Center or at 860-738-6369.

ADD/DROP Deadline
You may add or drop courses between now and 4:30 p.m. on Monday, September 14th. Any classes added beginning Tuesday September 8th will require the written permission of the instructor. A completed form must be brought to the Registrar’s office prior to 4:30 p.m. on Monday, September 14th.

**Enrollment Verification**
If you need proof of enrollment for insurance or any other reason, you can now print your own enrollment verification certificates. It’s easy to do. Simply go to the NCCC website at [www.nwcc.edu](http://www.nwcc.edu) and click on “MyCommNet” and login with your Network ID and password.

**Click on the icon at the top of the screen**
**Click on “Student Records”**
**Click on “Enrollment Verification Request”**
This will take you to the National Student Clearinghouse website where you can print off an enrollment verification certificate.

**Free Career Workshops** are being offered by the Center for Workforce Development and will be held on Tuesday and Thursday afternoons in September. Workshops will be held in Founder’s Hall Annex, Room 112 from 2:30-3:30pm. Please call (860) 738-6419 to register.

**Tuesday, September 8: Resume Writing**
In order to secure the job of your dreams, you must have a resume that is a reflection of you, your skills and be formatted perfectly.

**Thursday, September 10: Living Within Your Means**
“Living within Your Means” is defined as spending only the amount of money you make. You will become a master at stretching food dollars, saving money on clothing, reducing transportation costs, and using a spending plan.

**Thursday, September 17: Finding Money to Save**
Finding money to save includes comparing financial institutions, plugging spending leaks, understanding credit and debit and reducing debt.

**Tuesday, September 22: Applying for Jobs**
Prepare, manage and organize the application process by implementing the Sunday Evening Plan of updating your application documents weekly. Discover online resources available for free to help find jobs.

**Thursday, September 24: Reducing Debt**
Paying of debt is a matter of breaking it down into small manageable pieces. Over time, consistent effort toward debt reduction will show progress.

**Tuesday, September 29: Interpreting the Dress Code**
Learn ways to determine appropriate dress for the day of the week and type of company you work for.
Connecticut Community Colleges
Microsoft Office 365 Quick Guide for Students
The Connecticut Community Colleges (CCC) are pleased to announce a partnership with Microsoft to offer Office 365, a suite of online services, to all CCC students.

What is Microsoft Office 365?
From home to school, from desktop to web and the devices in between, Office delivers the tools to get work done. Office 365 is a subscription-based service to use Microsoft’s popular Office tools including Word, Excel, Outlook, OneDrive and Skype.

What comes with Office 365?
- **Office 365 Email**: Email account with 25 GB (gigabytes) of storage, calendaring, contact info, to-do lists, etc. [More Information]
- **Office 365 ProPlus**: The Office suite including Word, Excel, PowerPoint and OneNote which you can install on up to 5 devices including Macs, PCs, and tablets with Android, Windows, and even iPads and iPhones. [More Information]
- **Skype for Business**: Instant messaging, online audio and video calls and meetings, screen sharing, and integration with Office apps such as Outlook, Word, and PowerPoint. [More Information]
- **OneDrive for Business**: Store, sync, and share your files online. As part of Office 365, OneDrive for Business provides 1TB of online storage, lets you update and share your files from anywhere, and work collaboratively on Office documents with others at the same time. [More Information]

Where can I learn how to use Office 365?

Getting Started with Microsoft Office 365

**Access**
You can access Office 365 in two different ways:
- Login directly at [https://login.microsoftonline.com](https://login.microsoftonline.com)
- Access it from my.CommNet.edu (View a tutorial on how to access from within myCommNet).

**Tutorials**
For Office 365 tutorials, guides, and more please visit the Office 365 Support Center:

**Support**
If you have any issues with Office 365, please contact the Support Center via a web-based Service ticket or call us at (860) 723-0221.
**STUDENT CLUB MEETING & EVENT INFORMATION**

<table>
<thead>
<tr>
<th>Club Name</th>
<th>Meeting Details</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Criminal Justice Association</td>
<td>beginning September 1st, meets every Tuesday, 4:15pm, FH 202; contact club advisor Michael Emanuel, <a href="mailto:memanuel@nwcc.edu">memanuel@nwcc.edu</a></td>
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<tr>
<td>Dungeons and Dragons Club</td>
<td>meets Tuesdays, 1:00-4:30pm, in FH 206; for more information, contact club advisor Doug Mooney, <a href="mailto:dmooney@nwcc.edu">dmooney@nwcc.edu</a></td>
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<tr>
<td>Early Childhood Education Association</td>
<td>first meeting Monday, September 14, Welcome Pizza Party, 4:15-4:55pm, FH207; Association meets bi-weekly thereafter; for more information, contact club advisor Michele Better, <a href="mailto:mbetter@nwcc.edu">mbetter@nwcc.edu</a></td>
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<tr>
<td>Health Professionals</td>
<td>for more information, contact club advisor Jane O’Grady, <a href="mailto:jogrady@nwcc.edu">jogrady@nwcc.edu</a></td>
<td></td>
</tr>
<tr>
<td>History Association</td>
<td>for more information, contact club advisor Todd Bryda, <a href="mailto:tbryda@nwcc.edu">tbryda@nwcc.edu</a></td>
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<tr>
<td>The Journal and Writer’s Club</td>
<td>for more information, contact club advisors Seth Kershner <a href="mailto:skershner@nwcc.edu">skershner@nwcc.edu</a> and Jessica Treat <a href="mailto:jtreat@nwcc.edu">jtreat@nwcc.edu</a></td>
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<tr>
<td>Men in Nursing Club</td>
<td>for more information, contact club advisor Pam Rose, 860-738-6377, <a href="mailto:drose@nwcc.edu">drose@nwcc.edu</a></td>
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<tr>
<td>NCCC Student Nurses Association</td>
<td>meeting Monday, September 14, 2-3pm, FH 101; for more information contact club advisors Jayne Mednick, <a href="mailto:jmednick@nwcc.edu">jmednick@nwcc.edu</a> or Erica Mummm, <a href="mailto:emumm@nwcc.edu">emumm@nwcc.edu</a></td>
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<tr>
<td>Northwest Deaf Club</td>
<td>meets Mondays, 3:30-4:30pm in FH 107; for more information contact club advisor Maureen Chalmers, <a href="mailto:mchalmers@nwcc.edu">mchalmers@nwcc.edu</a></td>
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<tr>
<td>The Outlet (Christian Association)</td>
<td>for more information contact club advisor Paul Atkinson, <a href="mailto:patkinson@nwcc.edu">patkinson@nwcc.edu</a></td>
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<tr>
<td>Phi Theta Kappa</td>
<td>– by invitation only; for information contact advisors Todd Bryda, <a href="mailto:tbryda@nwcc.edu">tbryda@nwcc.edu</a> or Crystal Wiggins, <a href="mailto:cwiggins@nwcc.edu">cwiggins@nwcc.edu</a></td>
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</tr>
<tr>
<td>REAL Club</td>
<td>for more information contact Kathy Chapman in the Student Activities Office, GW 110, <a href="mailto:kchapman@nwcc.edu">kchapman@nwcc.edu</a></td>
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<tr>
<td>Spanish Club</td>
<td>for more information, contact club advisor Jessica Treat, <a href="mailto:jtreat@nwcc.edu">jtreat@nwcc.edu</a></td>
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<tr>
<td>CAVT—Vet Tech Club</td>
<td>for more information, contact club advisor Katherine Smith, <a href="mailto:ksmith@nwcc.edu">ksmith@nwcc.edu</a></td>
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<tr>
<td>The NCCC Student Senate</td>
<td>meets on Tuesdays, 11:45am-1:00pm in GW 110, and meetings are open to all registered students. Contact club advisor Kathy Chapman, <a href="mailto:kchapman@nwcc.edu">kchapman@nwcc.edu</a></td>
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**STUDENT ELECTIONS will be held September 21-25**

**Be part of your Student Government! Get involved!**

Students have opportunities to participate in the Student Senate, on campus professional committees, and statewide councils. For information regarding eligibility and how to get on the ballot, contact Kathy Chapman in Student Activities (GW110) or by email at kchapman@nwcc.edu by Friday, September 18.

Student Rep Categories include:
- *Student Senate* — one year term, meets Tuesdays at 11:45am in GW 110
- *NCCC Professional Committees* — on campus, meet monthly or as needed

**Officer and Senator Nominations Open**

The Student Senate will be holding elections from September 21-25. Petitions for a seat must be submitted to the Student Senate President, Jenny Martinsen, or Advisor, Kathy Chapman by Friday, September 18 in GW 110. Petitions are available in the Office of Student Activities (GW 110), the Information Center in FH, online and around campus. Each petition requires 25 student signatures.

Any student registered for credit courses with a cumulative GPA of 2.0 or better is eligible to run for a Senator position. New students who do not yet have a GPA may complete a nomination petition. Candidates for a Senator Officer position must have a cumulative GPA of 2.0 or higher, have completed 12 credits, attended the College for two semesters and served on the Senate for one semester. Open officer positions this semester include Vice President, Secretary, Treasurer and Corresponding Secretary.

**Student Representatives for Professional Committees**

Any registered student in good standing is eligible to run for any of the following college committees. Students will work alongside of faculty and staff. The Committees are as follows:

- *Commencement Committee (2 student reps)*
- *Cultural Planning Committee (2 student reps)*
- *Budget and Facilities Committee (2 student reps)*
- *Drug & Alcohol Prevention Sub-Committee (1 student rep)*
- *Library Advisory Committee (2 student reps)*
- *Northwestern Community College Foundation (1 student rep)*
- *Orientation Committee (1 student rep)*

To find out more information about these committees, check out the NCCC Student Handbook online.

To be placed on the ballot, please contact Kathy Chapman at kchapman@nwcc.edu, 860-738-6344, or stop by the Student Activities Office in GW 110.

All students are welcome to attend the Senate’s regular meetings on Tuesdays in Student Activities (GW110) at 11:45am.

For more information, contact the Student Senate through the Student Activities Office at 860-738-6344 or kchapman@nwcc.edu.

Check us out on Facebook - https://www.facebook.com/NWCCC
CAMPUS EVENTS

Blackboard Learn Student Orientation
Wednesday, September 9, 5:00-6:00pm, FX 112
Please bring your NetID and know the last four digits of SSN

NEW Student Support Information
*Phone number: 860.723.0221
 M-Th 8am-8pm, Fri 8am-5pm, Sun 1pm-9pm
*Web Address: https://websupport.ct.edu/
*Blackboard Maintenance Window (downtime):
Sundays: 2:00am-6:00am

Ballroom Dance Classes
This popular dance series returns!! If you haven’t tried it, come join us and have some fun! Singles and couples are welcome.
Classes will be held on the following Fridays from 7:00pm-9:00pm in Green Woods Hall Rm. 128: September 11, October 9 and 30, November 13 and December 11, 2015.
FREE for registered NCCC credit students.
Non-students: $10 per person payable at the door on the night of class. Sponsored by your Student Senate

NCCC Welcome Fair—Thursday, September 24 (rain date Thursday, October 8)
Time: 11:30am-1:30pm
Locations: Founders Hall and East End Park
Refreshments, games, music, contest prizes and more!!!
Details to be announced.

Boston Bus Trip—Saturday, October 24
Tickets on sale in early October in Student Activities; $15 for Students, and $20 for Staff and nonstudent Guests. Must be 18 and over. Parents of children 10 and under please contact Kathy Chapman at 860-738-6344 or kchapman@nwcc.edu.

Improv Workshops at NCCC
These FREE workshops in Improv are open to all levels of players with an interest in exploring improvisational theater. Join us and exercise your mind! The workshops are held on Thursday evenings (except November 26) from 6:30pm to 9:00pm in Green Woods Hall Room 101. Check us out on Facebook!! We are NC Cubed.

NCCC Gives Back Week—October 19-23, 2015
Join us in service to our community by participating in a variety of projects throughout Winsted and surrounding areas. More details to follow.

18th Annual Student vs. Faculty/Staff Volleyball Tournament—Wednesday, October 28
(Rain date Wednesday, November 4) at Rowley Field
⇒ Students & Staff will battle for the 2015 title
⇒ Free music and Kurt’s Hotdogs!
⇒ 2:30pm Practice; 3:30pm Game Time!!
⇒ The winning team will receive “CHAMP” T-shirts.
⇒ Come play or come watch!!
Sponsored by your Student Senate

Cultural Planning Events—September 2015

Thursday, September 17, 6:30pm, East End Park, Winsted (in case of rain - Founders Hall Auditorium)
Kaoru Watanabe on the Japanese shinobue transverse bamboo flute and taiko drums

Kaoru Watanabe is a Brooklyn based practitioner of the Japanese shinobue transverse bamboo flutes and taiko drums whose music can be best described as an every shifting blend of the folk and classical traditions of Japan with contemporary improvisational and experimental music. Kaoru has performed and collaborated with such artists as Jason Moran, So Percussion, Adam Rudolph, Kenny Endo, Stefon Harris, Satoshi Takeishi, Kiyohiko Semba, Tamango, Alicia Hall Moran, Tatsuya Nakatani, Yo Yo Ma’s Silk Road Ensemble, Imani Uzuri, calligrapher Kakinuma Koji and legendary Kabuki actor Bando Tamasaburo. Master Japanese flute maker Ranjo, has hailed Kaoru as having the world’s greatest sound on the shinobue.

Wednesday, September 23, 6:30pm, FH Auditorium
Amber Chand dramatic performance “Searching For The Moon: Tales of Love, Despair, Faith and Forgiveness”

Her one-woman show is an evocative memoir of her life’s journey as she skillfully guides audiences into an evocative world of Indian arranged marriages, British boarding schools, tyrannical African dictators, Indian holy men, Rwandan genocide survivors and the rise and fall of her multi-million dollar company.

These events are sponsored by NCCC’s Cultural Planning Committee and funded by the Northwestern Community College Foundation and the Peggy Andl Fund.

Transfer Calendar

Representatives from the following colleges and universities will be on campus to answer your transfer questions:

September 10  American International College  10am-1pm, Founders Hall
September 14  Bay Path College  10am-1pm, ASB Atrium
September 15  University of Bridgeport Ideal Degree Program  4:00-7:00pm, ASB Atrium
September 16  Plymouth State University  10am-1pm, ASB Atrium
Now accepting applications for Spring 2016!

Disney is now on a nationwide search for bright, talented students seeking an internship opportunity of a lifetime as a Disney College Program participant at the Walt Disney World Resort or Disneyland Resort.

They are currently looking for students to participate in the following program sessions for 2016:
- **Walt Disney World Resort (near Orlando, FL)**
  - **2016 Spring** – approximately mid/late January - mid/late May
  - **2016 Spring Advantage** – approximately late January/early February - early/mid-August
- **Disneyland Resort (in Anaheim, CA)**
  - **2016 Spring** - approximately late January/early February - early/mid-August

Please attend the special information session with Professor Valerie Royals on Thursday, September 24, at noon in FH 101.

Disneycollegprogram.com

Constitution Day 2015

On September 17, 1787, the delegates to the Constitutional Convention met for the last time to sign the document they had created. We encourage all Americans to observe this important day in our nation's history by attending local events in your area. Celebrate Constitution Day through activities, learning, parades and demonstrations of our Love for the United State of America and the Blessings of Freedom Our Founding Fathers secured for us. Click here for more information on Constitution Day 2015.

**Academic Success Center** *(Tutoring Center)*
Monday—Thursday: 10:00am-7:00pm

**Center for Student Development** *(Advising and Counseling)*
Monday-Friday 8:30am-4:30pm
Evening hours: An advisor will be available Tuesday and Thursday evenings until 6:30pm.

**Computer Center and Open Labs**
Monday-Thursday: 8:30am-8:30pm
Friday: 8:30am-4:30pm

**Library** *(Learning Resource Center)*
Monday-Thursday: 8:30am-8:00pm
Friday: 8:30am-4:30pm
Saturday: 9:30am-1:00pm

The NCCC Library Staff welcomes all new and returning students to campus for the fall semester! If you are new to the College, stop by to see our beautiful and comfortable spaces, meet the friendly staff and obtain your NCCC photo student ID.

**Follett's Bookstore at NCCC**

**Extended Hours:**
- Monday, 9/7: LABOR DAY - CLOSED
- Tuesday, 9/8: 9:00am-4:30pm
- Wednesday, 9/9: 9:00am-4:30pm
- Thursday, 9/10: 9:00am-4:30pm
- Friday, 9/11: 9:00am-1:00pm
- Monday-Thursday, 9/8-9/11: 9:00am-4:00pm
- Friday, 9/12: 9:00am-3:00pm

**Regular Hours:** The Bookstore will resume regular hours on Monday, September 14.
- Monday-Thursday: 9:00am-4:00pm
- Friday: 9:00am-12:00noon

Additional hours available by appointment—call NCCC's Bookstore at 860-379-6226 or email us at 0828mgr@fheg.follett.com