**NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE**

**OVERALL PERFORMANCE FORM FOR ADJUNCT FACULTY**

Adjunct Faculty Member:

Department/Division:

Semester(s) Covered in this Evaluation:

The Dean/designee should indicate for each category whether the performance of the adjunct member was Satisfactory or Unsatisfactory. You may comment as appropriate on each category. Please attach a copy of the Summary Student Evaluation(s) and a copy of the Classroom Observation Evaluation.

**Student Evaluations:** Satisfactory / Adequate, Needs Improvement / Unsatisfactory

Comments:

**Instructional Observation:** Satisfactory / Adequate, Needs Improvement / Unsatisfactory

Comments:

**Other Responsibilities:** Satisfactory / Adequate, Needs Improvement / Unsatisfactory

Comments:

**Overall Performance:** Satisfactory / Adequate, Needs Improvement / Unsatisfactory

Please note that overall performance includes (a) teaching assigned courses in accordance with approved course descriptions and class schedules; (b) maintaining accurate student records; (c) following applicable college administrative procedures; and (d) being available at reasonable times to confer with students outside of class.

 Signature, Dean/designee Date

 Signature, Adjunct Faculty Member Date