

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

COURSE SYLLABUS

Course title: College Forum: Career Explorations

Course #: COL 100

Course description: 1 semester hour

This College Forum course introduces strategies and skills for success at NCCC and beyond. Students will learn how to be proactive in their educational pursuits and how to access a broad range of support services that are available. This one credit class will help students navigate their way to NCCC and ultimately achieve their goals. Students will also develop basic computer skills including email, word processing, and web navigation through the use of Blackboard.

Goals: The ultimate goal of this course is to prepare students for success in college classes by developing fundamental college level study skills and to explore career choices.

Outcomes: At the conclusion of the course the student will be able to:

- Critically evaluate print and electronic information for its currency, relevancy, authority, accuracy and purpose.
- Describe what they think college will be like and compare these things to the expectations of the college community.
- Describe expectations of expected degree program and develop a realistic plan for achieving their academic goals.
- Use written and oral communication to discover, develop, and articulate ideas and viewpoints.
- Examine challenges to achieving their goals (management of time, finances and other circumstances) and develop a plan to overcome personal challenges.
- Construct a plan for a successful path into and through completion of a degree and beyond.
- Develop, plan and carry out a service-learning project

Additional Outcomes

- Record and evaluate one's own time management and learn how to better utilize their time.
- Understand the memory process and discover what methods work best.
- Acquire good note-taking skills.
- Learn how to read and utilize text book.
- Acquire new test taking skills.

College Policies

Plagiarism: Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanctions ranging from failure of the assignment (receiving a zero), failing the course, being removed/expelled from the program and/or the College. Please refer to your “Student Handbook” under “Policy on Student Rights,” the Section entitled “Student Discipline,” or the College catalog for additional information.

Americans with Disabilities Act (ADA): The College will make reasonable accommodations for persons with documented learning, physical, or psychiatric disabilities. Students should notify Dr. Christine Woodcock, the Counselor for Students with Disabilities. She is located at Green Woods Hall, in the Center for Student Development. Her phone number is 860-738-6318 and her email is cwoodcock@nwcc.edu.

School Cancellations: If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio and television stations and posted on the College’s website at www.nwcc.edu. Students may also call the College directly at **(860) 738-6464** to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.

Use of Electronic Devices: Some course content as presented in Blackboard Learn is not fully supported on mobile devices at this time. While mobile devices provide convenient access to check in and read information about your courses, they should not be used to perform work such as taking tests, quizzes, completing assignments, or submitting substantive discussion posts.

Sexual Assault and Intimate Partner Violence Resource Team: NCCC is committed to creating a community that is safe and supportive of people of all gender and sexual identities. This pertains to the entire campus community, whether on ground or virtual, students, faculty, or staff.

Sexual assault and intimate partner violence is an affront to our national conscience, and one we cannot ignore. It is our hope that no one within our campus community will become a victim of these crimes. However, if it occurs, NCCC has created the SART Team - Sexual Assault and Intimate Partner Violence Resource Team - to meet the victim’s needs.

SART is a campus and community based team that is fully trained to provide trauma-informed compassionate service and referrals for comprehensive care. The team works in partnership with The Susan B. Anthony Project to extend services 24 hours a day, 7 days a week throughout the year.

The NCCC team members are:

Ruth Gonzalez, Ph.D.	860-738-6315	Green Woods Hall Room 207
Susan Berg	860-738-6342	Green Woods Hall Room 223
Kathleen Chapman	860-738-6344	Green Woods Hall Room 110
Michael Emanuel	860-738-6389	Founders Hall Annex Room 308
Seth Kershner	860-738-6481	Library
Jane O'Grady	860-738-6393	Founders Hall Annex Room 212
Robin Orloski	860-738-6416	Business Office Room 201
Patricia Bouffard, Ex-Officio	860-738-6319	Founders Hall Room 103
Savannah Schmitt		Student Representative

At NCCC we care about our students, staff and faculty and their well-being. It is our intention to facilitate the resources needed to help achieve both physical and emotional health.