

NORTHWESTERN CONNECTICUT COMMUNITY COLLEGE

COURSE SYLLABUS

Course Title: Administration and Supervision of Early Childhood Programs

Course #: ECE 206

Course Description: This course aims to develop knowledge of and professional attitude towards business, legal and psychological issues of interest to in-home child care specialists, directors or owners of an early childhood facilities. This course will provide guidelines for a career in nurturing care in the child's own home, in the home of workers, or for establishing a child care and education center.

Pre-requisite/Co-requisite: ECE 101 or ENG 101W and one curriculum course or instructor approval.

Goals: The instructor will:

- Assist students to grasp the variety of programs for young children as well as the complexity of managing and supervising early care and education programs.
- Provide current information on NAEYC Accreditation and CT Preschool Standards for early care and education programs.
- Provide multiple opportunities to hear or visit with experienced ECE manager, supervisors and their unique programs for young children.
- Help students base their classroom actions and behavior on accepted practice and current theory and research.

Outcomes: Upon successful completion of this course, the student will be able to;

- Dialogue about and implement a standards-based preschool program.
- Describe the fundamentals of a developmentally appropriate care and education program for young children.
- Describe and implement (with support) the overall licensing and accreditation steps and procedures.
- Create a budget and explain ways of funding a program of early care and education.
- Implement appropriate selection and positive orientation of staff.
- Apply and gather information leading to purchasing appropriate materials and equipment for a program.
- Explain the role of the director/operator in curriculum selection and development and the related issue of assessment of young children.
- Identify the types of places and materials used to market an early childhood program.

- Describe and implement effective methods and strategies for working positively with young children, families, staff, teachers, other professionals and the community.
- Encourage positive interpersonal relationships.
- Translate theory into practice by encouraging and establishing classroom actions/behaviors that reflect accepted early childhood professional practice as well as current theory and research.