

College Policies

Plagiarism: Plagiarism and Academic Dishonesty are not tolerated at Northwestern Connecticut Community College. Violators of this policy will be subject to sanctions ranging from failure of the assignment (receiving a zero), failing the course, being removed/expelled from the program and/or the College. Please refer to your “Student Handbook” under “Policy on Student Rights,” the Section entitled “Student Discipline,” or the College catalog for additional information.

Americans with Disabilities Act (ADA): The College will make reasonable accommodations for persons with documented learning, physical, or psychiatric disabilities. Students should notify Daneen Huddart, Disabilities Counselor. She is located at Green Woods Hall, in the Center for Student Development. Her phone number is 860-738-6318 and her email is dhuddart@nwcc.edu.

School Cancellations: If snowy or icy driving conditions cause the postponement or cancellation of classes, announcements will be made on local radio and television stations and posted on the College’s website at www.nwcc.edu. Students may also call the College directly at **(860) 738-6464** to hear a recorded message concerning any inclement weather closings. Students are urged to exercise their own judgment if road conditions in their localities are hazardous.

Use of Electronic Devices: Some course content as presented in Blackboard Learn is not fully supported on mobile devices at this time. While mobile devices provide convenient access to check in and read information about your courses, they should not be used to perform work such as taking tests, quizzes, completing assignments, or submitting substantive discussion posts.

Course Withdrawal: If you are thinking about withdrawing from this class, ***SPEAK TO YOUR INSTRUCTOR*** first. Your instructor will be able to give you an idea of how you are doing overall and may be able to offer you suggestions for improvement and explain other options available. **BEFORE** you withdraw, consider the following:

- Withdrawing from a class can have an impact not only on your current funding (e.g. Financial Aid, Veteran’s benefits or Scholarships, etc.) but may also impact your **FUTURE** funding
- Withdrawing from a class will make you ineligible for Dean’s List Honors for that semester
- Too many **W**’s on your transcript can impact your ability to transfer to a four-year institution, acceptance into a particular degree program and/or acceptance into graduate school

Sexual Assault and Intimate Partner Violence Resource Team: NCCC is committed to creating a community that is safe and supportive of people of all gender and sexual identities. This pertains to the entire campus community, whether on ground or virtual, students, faculty, or staff.

Sexual assault and intimate partner violence is an affront to our national conscience, and one we cannot ignore. It is our hope that no one within our campus community will become a victim of these crimes. However, if it occurs, NCCC has created the SART Team - Sexual Assault and Intimate Partner Violence Resource Team - to meet the victim’s needs.

SART is a campus and community based team that is fully trained to provide trauma-informed compassionate service and referrals for comprehensive care. The team works in partnership with The Susan B. Anthony Project to extend services 24 hours a day, 7 days a week throughout the year.

The SART Team members are:

Susan B. Anthony Project	24 Hour Hotline	860-482-7133
Ruth Gonzalez, Ph.D.	860-738-6315	Green Woods Hall Rm 207
Sarah Bement, Ph.D.	860-738-6382	Founders Hall Annex Rm 214
	860-496-3138 (VP)	
Andrew Wetmore	860-738-6344	Green Woods Hall Rm 110
Michele Better	860-738-6305	Founders Hall Annex Rm 308
Michael Emanuel	860-738-6389	Founders Hall Annex Rm 308
Jane O'Grady	860-738-6393	Joyner Health Science Cntr Rm 205
Robin Orlomoski	860-738-6416	Business Office Rm 201
Daneen Huddart	860-738-6318	Green Woods Hall Rm 211
Darcie Martineau	860-738-6329	Green Woods Hall Rm 219
Richard Coutant	860-738-6317 or	Founders Hall Rm 105
	860-738-6409	Associate Dean of Campus Operations (interim)
David Ferreira, Ex-Officio	860-738-6319	Founders Hall Room 103

At NCCC we care about our students, staff and faculty and their well-being. It is our intention to facilitate the resources needed to help achieve both physical and emotional health.

Basic Needs Security:

NCCC has several resources to support students who may have difficulty with living expenses including; accessing sufficient food to eat every day, and/or having a safe and stable place to live. We recognize that personal life challenges can negatively affect classroom performance so we have available several assistance options. For students who may have food insecurities, we offer *Food for Thought*, NCCC's student food pantry, which is located in Founders Hall Annex 3rd floor. The hours are posted on our [Food for Thought](#) website, located under the Student Services tab of the [NCCC homepage](#). If you have questions about the food pantry, please contact either Prof. Crystal Wiggins at cwiggins@nwcc.edu or Prof. Todd Bryda @ tbryda@nwcc.comnet.edu. There is also a once per month community [Mobile Food Pantry](#) available to students. The NCCC Student Emergency Fund is another option that can help students financially to manage crisis situations. To apply for student emergency funding, please contact Ruth Gonzalez, Director of Student Services at rgonzalez@nwcc.edu to fill out an application. If you need assistance with finding a safe and stable place to live or are struggling with an addiction, please contact our [Center for Student Development](#) (CSD) for a list of community resources. CSD is located on the second floor of Greenwoods Hall.