***Education***

Northwestern Connecticut Community College, Winsted, CT

Associate of Science in Criminal Justice, December 2020 (GPA 3.07)

***Certification***

Certified Security Guard, CT State Guard Card

FEMA, Active Shooter Training

HIPAA Awareness for Mental Health

Mandated Reporter Training

***Internship***

*Connecticut Adult Probation, Judicial Branch, Torrington, CT*

Summer Intern, May 2020-August 2020

* One on one meetings with clients
* Simplified case paperwork/ cleaned out files that were closed
* Cleaned out evidence lockers/ paperwork

***Professional Experience***

*Dunkin Donuts, West Simsbury, CT*

*Crew Member, September 2017- July 2020*

* Handled money, conflict resolution by resolving customer problems, fast passed environment, resolve confrontations between employees/ customers, multitasking, and working with a diverse team and customer population

*Litchfield County Opiate Task Force, Torrington, CT*

*Volunteer Secretary, July 2019- December 2019*

* Recorded and posted meeting minutes that were reviewed for accuracy
* Attended meetings of the Opiate Task Force and responded to queries in a timely manner

*Northwestern Connecticut Community College, Academic Success Center, Winsted, CT*

*Criminal Justice Tutor, August 2019-Decemeber 2019*

* Explained complex criminal justice concepts in easy-to-understand terms
* Reinforced course content during one-on-one drop-in tutoring sessions

***Campus Involvement***

*Northwestern Connecticut Community College, Winsted, CT*

Team Success Scholars, Member, September 2018- December 2020

***Community Service***

Mobil Food Pantry (Winsted, CT), Volunteer, September 2015- December 2017

Habitat for Humanity, Hartford, CT, August 2016

Beardsley Memorial Library, Winsted, CT April 2017