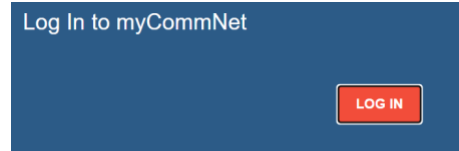


Online Payment Instructions:

Log in to <http://my.commnet.edu>

Click on “Log In” to log in with your **username and password** (please see next steps if you do not know your username and password)



Example of Username:

BannerID@student.commnet.edu

A student with a Banner ID of @87654321, will have the following NetID:

87654321@student.commnet.edu

Example of Password: (for new NetIDs)

The following three items will make up the initial password:

1. **1st three characters of birth month** (with first letter capitalized)
2. Ampersand character - &
3. **Last 4 digits of Social Security Number**

A student with a birth date on 10/24/79 and social security number of 123-45-6789, initial password would be: **Oct&6789**

Click on “Banner Student & Faculty Self Service”

Access Banner Self-...

Banner Student & Faculty Self-Service: 

- Course registration, add/drop classes
- Degree requirements
- Transcripts
- Accounts/billing
- Financial aid
- Course evaluation, and more!
- FACULTY: Enter grades, check course rosters, etc.

[Banner Student & Faculty Self-Service FAQs](#)

Click on “Northwestern Connecticut Community College” from list of students (NCCC may be the only one listed)

Home > College Selection Page

Select the appropriate college link to access your academic data.

- [Asnuntuck Community College](#)
- [Capital Community College](#)
- [Gateway Community College](#)

Click on "Billing/Payment"

BILLING/PAYMENT

- Pay Tuition
- Review Account Summary
- Enroll in Installment Plans
- Review eBill Statement
- Review copy of 1098-T (tax form)

Click on "My Account/Payment Information"

My Account/Payment Information

- Pay Online (echeck, credit card, debit card)
- Enroll in Installment Plan
- Review eBill Statement
- Apply for Financial Aid

Click on "Student Account and Payment Center"

- Student Account and Payment Center
- Apply for Financial Aid

Click on "Student Account and Payment Center"

Student Account and Payment Center

It will then bring you to the payment page

Click on "Make Payment"

The screenshot shows the top navigation bar with the CSU logo and navigation links: My Account, Make Payment, Payment Plans, and Help. A user is logged in as [redacted] with a Logout option. Below the navigation bar is a yellow notification banner stating: "Currently there is no activity on your account Gateway." and "Currently there is no activity on your account Three Rivers." The main content area is divided into three sections: 1. Announcements: A notice about opting in for text message notifications via the "My Profile" tab. 2. Student Account Summary: A card showing the account ID as xxxxx2170 and a balance of \$1.00. It includes a "View Account" dropdown menu currently set to "Middlesex: \$1.00" and buttons for "View Activity" and "Make Payment". 3. My Profile Setup: A sidebar menu with options for "Authorized Users", "Personal Profile", and "Payment Profile".

Account Payment

Amount Method Confirmation Receipt

Select Account: Middlesex \$1.00 Payment Date: 4/7/22

Verify college & amount

Pay By Term
Select 'Add' to add input amount or enter different amount by selecting input.

Spring 2022 Middlesex | \$1.00 \$ 1.00 Add
Select input to change payment amount

Click on Add

Personal Note
Enter a brief payment note

Click on Continue

Payment Total \$0.00

Continue

You will then be prompted to enter your payment information and finalize payment. Once you have completed the payment process in Banner, the Cashier's office will see the transaction on our end.