## Part-Time Job Recruit at Sullivan Real Estate Inc

We are searching for an extraordinary Individual as Office Assistant for Low upkeep work. The hours is 15 to 20hrs week after week and the Pay is \$450.00 week by week. Commitments Join, but aren't obliged to:

- GETTING MAIL
- BILLS INSTALLMENT
- GETTING AND PASSING ON THINGS TO PO BOX.
- LIABLE FOR SOME SHOPPING.

Should have a wonderful and expert hard working attitude.

-Should be independent to wrap up jobs autonomously.

-Knowledge on Microsoft Office and QuickBooks is favored not necessary.

## Send Your CV To:

OliverSebastian@realtyagent.com

